



# ACADEMY LEARNING CENTER

## CONTACT

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3519 Burke Road  
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Office 713-943-2560  
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## PAYMENT CONTRACT

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PARENT'S NAME \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_

Academy Learning Center's weekly tuition is due on Fridays. If payment is not received by 9:00am the following Tuesday, a \$5.00 late fee will be added to each account and \$2.00 every consecutive day thereafter. (Maximum of \$11.00 per week)

If the account becomes more than one week behind, the child/children will be unable to return to the center until the account is paid in full.

Tuition is due whether your child attends daycare that week or not.

Vacation is accumulated as follows:

- Every 6 consecutive months of enrollment receives one week of vacation. Notification for vacation must be given two weeks in advance to the office.
- In case of illness, a tuition credit of 50% will be given if the child has missed three days or more in one week, and a doctor's note is provided.

I have read and understand the above ALC policies and agree to pay my tuition of \$ \_\_\_\_\_ on Fridays whether my child is in attendance or not.

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_